

2nd Floor, Health Office Park
Private Bag X 2068
MMABATHO
2735**HUMAN RESOURCE MANAGEMENT**Ms B.G Gauta
Tel: +27 (18) 391 4278
www.health.nwpg.gov.za**DEPARTMENT OF HEALTH - NORTH WEST PROVINCE****VACANCY CIRCULAR NO. 11 OF 2025/26 FINANCIAL YEAR**

NOTE: In line with the Employment Equity Plan of the Department of Health it is our intention to achieve equity in the workplace by offering opportunities for promotion and fair treatment through the elimination of unfair discrimination.

People with disabilities are encouraged to apply.

NOTE: Applications must be submitted on the new form Z83 (fully completed), obtainable from any Public Service Department or www.dpsa.gov.za and should be accompanied by a recently updated, comprehensive CV and ID document and the names of three referees. Only shortlisted candidates for the post will be required to submit certified documents. Non-RSA citizens/permanent resident permit holders must attach a copy of their permanent residence permits to their applications. Should you possess a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Failure to submit the requested documents will result in the application not being considered. All qualifications will be verified. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Applicants must indicate the reference number and centre of the post in their applications. Candidates requiring additional information regarding advertised posts should direct their enquiries to the relevant person as indicated in the advertisement. Applications received after the closing date will not be considered. **Note:** Suitable candidates will be subjected to Personnel suitability checks and reference checking. The Department reserves the right not to make appointments to the advertised posts. Failure to comply with the above requirements will result in the disqualification of the application. Receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

NB: Candidates should note the following information on the new Z83 application form:

Part A: All fields must be completed in full.

Part B: All fields must be completed in full except when:

- Passport number: South African applicants need not provide passport numbers.
- An applicant has responded "No" to the question "Are you conducting business with the State? or are you a Director of a Public or Private company conducting business with the State? If yes (provide the details)", then it is acceptable for an applicant to indicate not applicable or leave blank to the question, "in the event that you are employed in the Public Service, will you immediately relinquish such business interests?"
- "If your profession or occupation requires official registration, provide date and particulars of registration"- Some applicants may not be in possession of such therefore it is acceptable if left blank or if not applicable is indicated.

Part C: All fields must be completed.

Part D: All fields must be completed.


Part E, F, G: Noting that there is limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F is compulsory for applicants seeking re-employment into the Public Service and must be answered.

The declaration must be signed and initials in the second page are not mandatory.



DR M TLHOGANE

CHIEF DIRECTOR: CORPORATE SERVICES
NORTH WEST DEPARTMENT OF HEALTH



DATE

POST	INTERNSHIP PROGRAMME (STUDENT INTERNS) 18 MONTHS FIXED TERM CONTRACT
REF	NWH 11/2025/01
SALARY	R6 759.25 PER MONTH (STIPEND)
CENTRE	PROVINCIAL OFFICE & DISTRICTS (BOJANALA, NGAKA MODIRI MOLEMA, DR KENNETH KAUNDA AND DR RUTH SEGOMOTSI MOMPATI)
REQUIREMENTS	TVET Students with N6 Certificate and experiential learning letter from recognized Technical Vocational Education and Training Colleges.
FIELD OF STUDY	<ul style="list-style-type: none"> ✓ N6 Certificate in Human Resource Management. ✓ N6 Certificate in Financial Management. ✓ N6 Business Management. ✓ N6 Certificate in Management Assistant. ✓ N6 Certificate in Public Management.
ENQUIRIES	MR G.K. PULENYANE, TEL 072 614 2757

POST	INTERNSHIP PROGRAMME (GRADUATE INTERNS) 24 MONTHS FIXED TERM CONTRACT
REF	NW11/2025/02
SALARY	R 7 978.50 PER MONTH (STIPEND)
CENTRE	PROVINCIAL OFFICE & DISTRICTS (BOJANALA, NGAKA MODIRI MOLEMA, DR KENNETH KAUNDA AND DR RUTH SEGOMOTSI MOMPATI)
REQUIREMENTS	Minimum of Bachelor's Degree or Diploma from recognized institutions of Higher Learning.
DUTIES	<ul style="list-style-type: none"> ✓ Bachelor Degree / Diploma: Human Resource Management. ✓ Bachelor Degree / Diploma: Financial Management / Financial Accounting / Auditing / Commerce. ✓ Bachelor Degree / Diploma: Logistics Management / Transport Economics/ Supply Chain Management/ Diploma in Transport Management. ✓ Bachelor Degree / National Diploma / Baccalaureus Technologiae in Information Technology / A+ and N+ Certification.



	<ul style="list-style-type: none"> ✓ BSC in Computer Science / Bachelor Commerce in Information Systems/ statistics ✓ Bachelor Degree in Statistics / Information Management. ✓ Diploma: Office Management and Technology. ✓ Bachelor Degree / Diploma in Public Management / Administration. ✓ Diploma in Hospitality Management. ✓ Bachelor Degree in Dietetics. ✓ Bachelor Degree in Communications, Visual Arts and Graphic Design. ✓ LLB Degree in Law. ✓ Bachelor Degree / Diploma in Labour Relations / Labour Law. ✓ Bachelor Degree / Diploma in Security Management. ✓ Bachelor Degree / Diploma in Records Management. ✓ Bachelor Degree in Epidemiology / Social Science. ✓ Bachelor Degree/ Diploma Operations Management/ Industrial/ Organizational Psychology. ✓ Bachelor in Social Science/ Statistics.
ENQUIRIES	MR G.K. PULENYANE, TEL 072 614 2757

All applications attached to **Provincial Office & Districts (Bojanala, Ngaka Modiri Molema, Dr Kenneth Kaunda and Dr Ruth Segomotsi Mompati)** must be forwarded to : Private Bag X 116, Mmabatho, 2735, or can be hand delivered to Ngaka Modiri Molema District Office, SABC Building, Dr Albert Luthuli Drive, University Road, Mmabatho, 2735, Attention to: Ms. I.G Mokomele.

CLOSING DATE: 05 DECEMBER 2025

