



health

Department:
Health
North West Provincial Government
REPUBLIC OF SOUTH AFRICA



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HUMAN RESOURCE MANAGEMENT

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DEPARTMENT OF HEALTH - NORTH WEST PROVINCE

VACANCY CIRCULAR NO.05 OF 2025/26 FINANCIAL YEAR

NOTE: In line with the Employment Equity Plan of the Department of Health it is our intention to achieve equity in the workplace by offering opportunities for promotion and fair treatment through the elimination of unfair discrimination.

People with disabilities are encouraged to apply.

NOTE: Applications must be submitted on the new form Z83 (fully completed), obtainable from any Public Service Department or www.dpsa.gov.za and should be accompanied by a recently updated, comprehensive CV and ID document and the names of three referees. Only shortlisted candidates for the post will be required to submit certified documents. Non-RSA citizens/permanent resident permit holders must attach a copy of their permanent residence permits to their applications. Should you possess a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Failure to submit the requested documents will result in the application not being considered. All qualifications will be verified. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Applicants must indicate the reference number and center of the post in their applications. Candidates requiring additional information regarding advertised posts should direct their enquiries to the relevant person as indicated in the advertisement. Applications received after the closing date will not be considered. **Note:** Suitable candidates will be subjected to Personnel suitability checks and reference checking. The Department reserves the right not to make appointments to the advertised posts. Failure to comply with the above requirements will result in the disqualification of the application. Receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

NB: Candidates should note the following information on the new Z83 application form:

Part A: All fields must be completed in full.

Part B: All fields must be completed in full except when:

- Passport number: South African applicants need not provide passport numbers.
- An applicant has responded "No" to the question "Are you conducting business with the State? or are you a Director of a Public or Private company conducting business with the State? If yes (provide the details)", then it is acceptable for an applicant to indicate not applicable or leave blank to the question, "in the event that you are employed in the Public Service, will you immediately relinquish such business interests?"
- "If your profession or occupation requires official registration, provide date and particulars of registration"- Some applicants may not be in possession of such therefore it is acceptable if left blank or if not applicable is indicated.

Part C: All fields must be completed.

Part D: All fields must be completed.

Part E, F, G: Noting that there is limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F is compulsory for applicants seeking re-employment into the Public Service and must be answered.

The declaration must be signed and initials in the second page are not mandatory.



DR M TLHOGANE
CHIEF DIRECTOR: CORPORATE SERVICES
NORTH WEST DEPARTMENT OF HEALTH



DATE

POST	STAFF NURSE
REF	NWH 05/2025/01
LEVEL	GRADE 1 – 3
SALARY	R 220 614.00 – R 382 107 .00 p.a (plus benefits)
Final salary will be determined by appropriate/recognizable experience in Nursing after registration with the South African Nursing Council as Staff Nurse (Enrolled Nurse).	
CENTRE	POTCHEFSTROOM HOSPITAL X1, KLERKSDORP/TSHEPONG HOSPITAL COMPLEX X2, DR RUTH SEGOMOTSI MOMPATI: SCHWEIZER- RENEKE DISTRICT HOSPITAL X1, NALEDI SUB DISTRICT X1, MAMUSA SUB-DISTRICT X1, KAGISANO MOLOPO SUB- DISTRICT X1 & GREATER TAUNG SUB-DISTRICT X1, BOJANALA DISTRICT: MOSES KOTANE HOSPITAL X1, KOSTER HOSPITAL X1, KGETLENG SUB-DISTRICT X1 & RUSTENBURG SUB-DISTRICT X1.
REQUIREMENTS	Qualifications that allows registration with the South African Nursing Council as a Staff Nurse (Enrolled Nurse). Shortlisted candidates will be required to submit current proof of registration with South African Nursing Council as Staff Nurse. Appropriate/recognizable experience in nursing after registration with the South African Nursing Council as Staff Nurse. Good communication and interpersonal skills. Sound knowledge of nursing procedures. Report writing skills, planning and organizing.
DUTIES	Provide elementary assistance to the medical and nursing Professions. Provide health promotion through health education. Perform a basic clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of basic nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic communication with patients and supervisors. Work as part of a multi-disciplinary team to ensure good nursing care. Work effectively, cooperatively and amicably with person of diverse intellectual, cultural racial or religious difference. Display a concern for patients, promoting and advocating basic care, including awareness and willingness to respond to patient's needs, requirements and expectations. Adhere to Batho Pele Principles and Patient's rights.
ENQUIRIES	MS P MODIMOKWANE, TEL 018 293 4403 (POTCHEFSTROOM HOSPITAL) MS L TLOTLENG, TEL 018 406 4600 (KLERKSDORP/TSHEPONG HOSPITAL)

(Handwritten mark)

	<p>COMPLEX)</p> <p>MS M NGAKANYANE, TEL 053 928 0504 (DR RUTH SEGOMOTSI MOMPATI DISTRICT)</p> <p>MS K PELO, TEL 014 592 8906 (BOJANALA DISTRICT)</p>
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POST	ADMINISTRATION CLERK
REF	NWH 05/2025/02
LEVEL	5
SALARY	R 228 321.00 – R 268 950 .00 p.a (plus benefits)
CENTRE	BOPHELONG PSYCHIATRIC HOSPITAL X1, KLERKSDORP/TSHEPONG HOSPITAL COMPLEX (NTSG) X3, DR RUTH SEGOMOTSI MOMPATI DISTRICT: NALEDI SUB- DISTRICT X1, LEKWA TEEMANE SUB-DISTRICT X1 & NGAKA MODIRI MOLEMA DISTRICT : MAHIKENG SUB-DISTRICT X1.
REQUIREMENTS	Senior Certificate/ National Certificate (Vocational). Computer literacy. A valid driver's license will be an added advantage.
DUTIES	Perform general administrative duties which include filing, typing, and handling of correspondence. Compile the statistics of the Unit. Compile VA2 for the administration process. Perform any other duties as may be delegated by the supervisor from time to time.
ENQUIRIES	<p>MS K.E TAU, TEL 018 383 6700 (BOPHELONG PSYCHIATRIC HOSPITAL)</p> <p>MS L TLOTLENG, TEL 018 406 4600 (KLERKSDORP/TSHEPONG HOSPITAL COMPLEX)</p> <p>MS M NGAKANYANE, TEL 053 928 0504 (DR RUTH SEGOMOTSI MOMPATI DISTRICT)</p> <p>MS N MOTLHABANE, TEL 018 384 0240 (NGAKA MODIRI MOLEMA DISTRICT)</p>

POST	PERSONNEL OFFICER
REF	NWH 05/2025/03
LEVEL	5
SALARY	R 228 321.00 – R 268 950 .00 p.a (plus benefits)
CENTRE	GREATER TAUNG SUB-DISTRICT X1, NIC BODENSTEIN HOSPITAL X1 &

	GELUKSPAN HOSPITAL X1
REQUIREMENTS	Senior Certificate/National Certificate (Vocational). Knowledge of applicable Acts related to Human Resource Management. Hard working person with the ability to maintain high level of confidentiality. Good interpersonal relations and communication skills. Computer literacy.
DUTIES	Handle all Human Resources related matters. Process all Personnel function e.g. Recruitment and selection, appointments, termination of services, leave matters, medical and injury on duty, relocation, pensions, state guarantees and Housing allowances, performance management, transfers, verification of qualification ,secretarial during interviews, probation reports, long service recognition. Handle application of incapacity leave and Ill Health Retirements. Filing of correspondence. Compilation of statistics on Human Resource function. Assist in interpretation of Policies and Legislations. Acknowledge application and prepare profile for advertised posts.
ENQUIRIES	MS M NGAKANYANE, TEL 053 928 0504 (GREATER TAUNG SUB DISTRICT) MS B SEBOKOLOLI, TEL 018 462 5744 (NIC BODENSTEIN HOSPITAL) MS N MOTLHABANE, TEL 018 384 0240 (GELUKSPAN HOSPITAL)

POST	REGISTRY CLERK
REF	NWH 05/2025/04
LEVEL	5
SALARY	R 228 321.00 – R 268 950 .00 p.a (plus benefits)
CENTRE	BRITS HOSPITAL X1 & JB MARKS SUB-DISTRICT X1
REQUIREMENTS	Senior Certificate/ National Certificate (Vocational). A valid driver's license will be an added advantage. Good interpersonal relations and good communications skills. Ability to read and interpret records management policies, directives, circulars and other official documents. Computer literacy.
DUTIES	Safe custody of all departmental records. Management, preparation, opening and dispatching of documents and Mail. Proper maintenance of filing system. Management of resources including fax and photo copying machines. Maintain confidentiality in the registry office. Registration of all correspondence in the

	office.
ENQUIRIES	MS K PELO, TEL 014 592 8906 (BRITS HOSPITAL) MS B SEBOKOLOLI, TEL 018 462 5744 (JB MARKS SUB DISTRICT)

POST	EMERGENCY CARE OFFICER GRADE 3
REF	NWH 05/2025/05
LEVEL	5
SALARY	R 217 983.00 – R 286 521 .00 p.a (plus benefits)

Final salary will be determined by appropriate/recognizable experience in Ambulance Emergency Assistant (AEA) after registration with the Health Professions Council South Africa as Ambulance Emergency Assistant (AEA).

CENTRE	DR RUTH SEGOMOTSI MOMPATI DISTRICT : MAMUSA SUB-DISTRICT X1 & GREATER TAUNG SUB-DISTRICT X2
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REQUIREMENTS	Successful completion of an appropriate Intermediate Life Support (ILS) Course that allows registration with the Health Professions Council of South Africa as Ambulance Emergency Assistant (AEA). Shortlisted candidates will be required to submit current proof of registration with the Health Professions Council of South Africa (HPCSA) as Ambulance Emergency Assistant (AEA). Knowledge of Rules and Regulations of the Road Traffic. A valid code 10 driver`s license and Public Driving Permit.
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DUTIES	Treat and transport patients to Hospital from scene and between Hospital in accordance with relevant protocols. Change and replenish surgical sundries and medical gases. Ensure items are disposed of timeously and are exchanged for fresh stock. Assist in maintaining a clean and tidy base. Maintain best clinical practices in accordance with quality standards. Perform overtime duties in accordance with Emergency in-service training and refresher courses. Undertake any other duties as allocated by supervisor.
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ENQUIRIES	MS M NGAKANYANE, TEL 053 928 0504
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POST	ACCOUNTING CLERK
REF	NWH 05/2025/06
LEVEL	5
SALARY	R 228 321.00 – R 268 950 .00 p.a (plus benefits)
CENTRE	MOSES KOTANE HOSPITAL X1, MOSES KOTANE SUB-DISTRICT X1 & GELUKSPAN DISTRICT HOSPITAL X1
REQUIREMENTS	Senior Certificate /National Certificate (Vocational). Good communication skills and interpersonal relations. Knowledge of BAS, PFMA and other relevant Acts.
DUTIES	Render financial support services within the institution. Conduct balancing and banking all money received at the end of each day. Keep deposit book, remittance register and other revenue related documents in a locked strong room. Account for the surpluses and shortfalls and keep abreast of financial developments. Ensure that the collection and receipting of revenue in terms of PFMA and Treasury Regulations. Ensure deposit slip bears, bank stamp with correct deposit date after depositing money into the bank. Capture revenue receipts as may be required from time to time. Open files for debtor's records, write and send letters of notification of debtors and follow up the cover departmental debts. Capture entities, attend to all queries related to debt including audit queries, capture journals and prepare reconciliation of debtors account.
ENQUIRIES	MS K PELO, TEL 014 592 8906 (MOSES KOTANE HOSPITAL & MOSES KOTANE SUB DISTRICT) MS N MOTLHABANE, TEL 018 384 0240 (GELUKSPAN DISTRICT HOSPITAL)

POST	EMERGENCY CARE TECHNICIAN
REF	NWH 05/2025/07
LEVEL	GRADE 1- 3
SALARY	R 264 750.00 – R 421 689 .00 p.a (plus benefits)
Final salary will be determined by years of experience after registration with the Health Professions Council of South Africa as an Emergency Care Technician.	



CENTRE	BOJANALA DISTRICT : MOSES KOTANE HOSPITAL X1, MADIBENG SUB-DISTRICT X1 & MOSES KOTANE SUB-DISTRICT X1
REQUIREMENTS	Successful completion of Emergency Care Technician (ECT) Course that allows registration with the Health Professions Council of South Africa (HPCSA) as Emergency Care Technician (ECT). Shortlisted candidates will be required to submit current proof of registration with the Health Professions Council of South Africa as Emergency Care Technician (ECT). Appropriate/recognizable experience after registration with the Health Professions Council of South Africa as an Emergency Care Technician.
DUTIES	Transport and care of patients according to scope of practice. Maintain vehicle and medical equipment in good working order. Wash, clean and disinfect the interior/ exterior of the vehicle. Change and replenish surgical sundries and medical gas and ensure that all items used before expiry date. Maintain best clinical practices in accordance with quality standards while supervising ECO`s. Maintain accurate and reliable records at all times. Undertake any other duties as allocated by shift leader.
ENQUIRIES	MS K PELO, TEL 014 592 8906

POST	PROVISIONING ADMINISTRATION CLERK
REF	NWH 05/2025/08
LEVEL	5
SALARY	R 228 321.00 – R 268 950 .00 p.a (plus benefits)
CENTRE	KGETLENG SUB-DISTRICT X1 & WITRAND HOSPITAL X1
REQUIREMENTS	Senior Certificate/ National Certificate (Vocational). Good communication skills and interpersonal relations. Hard working person with the ability to maintain high level of confidentiality.
DUTIES	Perform Supply Chain Management activities. Procurement of goods and services. Asset management, including stock taking as per legal requirements. Warehouse administration including receipt/dispatch of goods. Determine plan for procurement of goods and services. Inspect goods in the store on a regular basis and mark NW equipment and furniture. Complete VA2 forms and

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	dispatched/ file issued vouchers manage inventory and asset.
ENQUIRIES	MS K PELO, TEL 014 592 8906 (KGETLENG SUB-DISTRICT) MS L MATSIPE, TEL 018 294 9100 (WITRAND HOSPITAL)

POST	SENIOR STOREKEEPER
REF	NWH 05/2025/09
LEVEL	5
SALARY	R 228 321.00 – R 268 950 .00 p.a (plus benefits)
CENTRE	JB MARKS SUB-DISTRICT
REQUIREMENTS	Senior Certificate/National Certificate (Vocational). Knowledge of store – keeping. Good communication skills and interpersonal relations. Computer literacy.
DUTIES	Perform task under supervision to provide auxiliary functions. Assist with Stock Taking. Report on all losses, shortages and damages. Check inventory requisition. Pack supplies in storage areas. Identify stores received and inspection thereof for quality and neatness of the warehouse
ENQUIRIES	MS B SEBOKOLOLI, TEL 018 462 5744

POST	ARTISAN PRODUCTION : ELECTRICAL
REF	NWH 05/2025/10
LEVEL	GRADE A - C
SALARY	R 243 597.00 – R 408 048 .00 p.a (plus benefits)
Final salary will be determined by years of experience as an Artisan in Electrical.	
CENTRE	RUSTENBURG SUB-DISTRICT X 1 & MAHIKENG SUB-DISTRICT X1
REQUIREMENTS	Trade Test Certificate in Electrical. A valid driver`s license. Knowledge: Legal compliance. Public Service Act and Regulations & Occupational Health & Safety Act. Computer literacy. Good communication skills. Public Driving Permit will be an added as advantage. Ability to interact with people at various levels.



DUTIES	Assemble, install and maintain electrical equipments. Replace, repair and install electric appliances etc. Ensure compliance with safety regulation methods and specifications. Assist with wiring and rewiring. Supervise unskilled and semi-skilled workers and provide in-service training. Provide technical advice to clients and management. Compile monthly progress reports. Always ensure Occupational Health and Safety. Ensure proper usage and safeguarding of State resources. Monitor and assess performance of supervisees on daily basis.
ENQUIRIES	MS K PELO, TEL 014 592 8906 (RUSTENBURG SUB-DISTRICT) MS N MOTLHABANE, TEL 018 384 0240 (MAHIKENG SUB-DISTRICT)

POST	DENTAL ASSISTANT
REF	NWH 05/2025/11
LEVEL	5
SALARY	R 217 092 .00 – R 294 249 .00 p.a (plus benefits)
Final salary will be determined by appropriate/recognizable experience in Dental Assistant after registration with the Health Professions Council of South Africa as a Dental Assistant.	
CENTRE	MATLOSANA SUB-DISTRICT X1
REQUIREMENTS	Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in Dental Assistant. Shortlisted candidates will be required to submit current proof of registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Appropriate/recognizable experience in Dental Assistant after registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant.
DUTIES	Sterilize dental instruments. Register patients. Assist operators in both fixed and mobile dental clinics. Practice infection control. Perform administrative duties and inventory control. Support Oral health campaigns.
ENQUIRIES	MS B SEBOKOLOLI, TEL 018 462 5744



POST	PHYSIOTHERAPY ASSISTANT
REF	NWH 05/2025/12
LEVEL	5
SALARY	R 217 092 .00 – R 294 249 .00 p.a (plus benefits)
Final salary will be determined by appropriate/ recognizable experience in Physiotherapy Assistant after registration with the Health Professions Council of South Africa as Physiotherapy Assistant.	
CENTRE	GELUKSPAN DISTRICT HOSPITAL
REQUIREMENTS	Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in Physiotherapy Assistant. Shortlisted candidates will be required to submit current proof of registration with the Health Professions Council of South Africa (HPCSA) as Physiotherapy Assistant. Appropriate/recognizable experience in Physiotherapy Assistant after registration with the Health Professions Council of South Africa (HPCSA) as Physiotherapist Assistant.
DUTIES	Administer health education, massage and therapeutic exercises for children and adults. Promote health, prevent disability, rehabilitate patients, motivate and safeguard patients. Modify and coordinate treatment. Monitor and record patient`s progress during treatment. Fitting patients for orthopaedic braces and other supportive devices.
ENQUIRIES	MS N MOTLHABANE, TEL 018 384 0240

POST	DATA CAPTURER
REF	NWH 05/2025/13
LEVEL	4
SALARY	R 193 359.00 – R 227 766 .00 p.a (plus benefits)
CENTRE	WITRAND HOSPITAL X1, KLERKSDORP/TSHEPONG HOSPITAL COMPLEX (NTSG) X1, DR RUTH SEGOMOTSI MOMPATI DISTRICT : GREATER TAUNG SUB-DISTRICT X1, DR KENNETH KAUNDA DISTRICT: JB MARKS SUB-DISTRICT X1, MATLOSANA SUB-DISTRICT X3 & MAQUASSI HILLS SUB-DISTRICT X 6

REQUIREMENTS	Senior Certificate/National Certificate (Vocational). Good communication and interpersonal skills. Knowledge of Health data capturing Systems will serve as an added advantage.
DUTIES	Capture data from available records into applicable and approved tools. Ensure quality and reconcilable data to primary sources. Review and update data regularly on the system. Submit timeously weekly/monthly data as required. Make regular backups of data. Update registers and statistics when required.
ENQUIRIES	<p>MS L MATSIPE, TEL 018 294 9100 (WITRAND HOSPITAL)</p> <p>MS L TLOTLENG, TEL 018 406 4600 (KLERKSDORP/TSHEPONG HOSPITAL COMPLEX)</p> <p>MS M NGAKANYANE, TEL 053 928 0504 (DR RUTH SEGOMOTSI MOMPATI DISTRICT)</p> <p>MS B SEBOKOLOLI, TEL 018 462 5744 (DR KENNETH KAUNDA DISTRICT)</p>

POST	LAUNDRY SUPERVISOR
REF	NWH 05/2025/14
LEVEL	4
SALARY	R 193 359.00 – R 227 766 .00 p.a (plus benefits)
CENTRE	KLERKSDORP/TSHEPONG HOSPITAL COMPLEX
REQUIREMENTS	Senior Certificate/National Certificate (Vocational). Basic knowledge of cleaning and operating of laundry machines. Knowledge of Health and Safety measures. Able to read and write. Good interpersonal and communication skills.
DUTIES	Manage Key Performance Areas of subordinates. Evaluate working procedures and standards. Do spot check and address deficiencies identified. Update job description and Work plan. Assess staff quarterly and monitor staff performance. Take disciplinary measures and control absenteeism. Draw and submit departmental business plan. Work within allocated Budget. Check quality goods and services according to specification of linen tender. Check quantity of linen, equipments and detergents. Arrange servicing of equipments. Provide in-service training. Submit monthly expenditure report. Keep and update inventory reports.
ENQUIRIES	MS L TLOTLENG, TEL 018 406 4600



POST	NURSING ASSISTANT
REF	NWH 05/2025/15
LEVEL	GRADE 1 – 3
SALARY	R 174 261.00 – R 298 932 .00 p.a (plus benefits)
Final salary will be determined by appropriate/recognizable experience in Nursing after registration with the South African Nursing Council as a Nursing Assistant.	
CENTRE	POTCHEFSTROOM HOSPITAL X1, WITRAND HOSPITAL X5, JOE MOROLONG MEMORIAL HOSPITAL X1, JOB SHIMANKANA TABANE HOSPITAL X1, DR KENNETH KAUNDA DISTRICT: MATLOSANA SUB- DISTRICT X1, DR RUTH SEGOMOTSI MOMPATI DISTRICT: NALEDI SUB-DISTRICT X3, LEKWA TEMANE SUB-DISTRICT X3, MAMUSA SUB-DISTRICT X4, GANYESA HOSPITAL X2, KAGISANO MOLOPO SUB-DISTRICT X1 & CHRISTIANA HOSPITAL X1, BOJANALA DISTRICT: MOSES KOTANE HOSPITAL X5, BRITS HOSPITAL X1, KGETLENG SUB-DISTRICT X2, MADIBENG SUB-DISTRICT X2, RUSTENBURG SUB- DISTRICT X4, MOSES KOTANE SUB-DISTRICT X5, NGAKA MODIRI MOLEMA DISTRICT: GELUKSPAN DISTRICT HOSPITAL X3 & RATLOU SUB-DISTRICT X1
REQUIREMENTS	Qualification that allows registration with the South African Nursing Council as a Nursing Assistant (Enrolled Nursing Assistant). Shortlisted candidates will be required to submit current proof of registration with South African Nursing Council as a Nursing Assistant. Appropriate/ recognizable experience in nursing after registration with the South African Nursing Council as an Enrolled Nursing Assistant.
DUTIES	Perform a basic clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of basic nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic communication with patients and supervisors. Work as part of a multi-disciplinary team to ensure good nursing care. Work effectively, cooperatively and amicably with person of diverse intellectual, cultural racial or religious difference. Display a concern for patients, promoting and advocating basic care, including awareness and willingness to respond to patient's needs, requirements and



	expectations. Adhere to Batho Pele Principles and Patient's rights.
ENQUIRIES	<p>MS P MODIMOKWANE, TEL 018 293 4403 (POTCHEFSTROOM HOSPITAL)</p> <p>MS L MATSIPE, TEL 018 294 9100 (WITRAND HOSPITAL)</p> <p>MR M MONTSHIWAGAE, TEL 053 928 (JOE MOROLONG MEMORIAL HOSPITAL)</p> <p>MR K TILODI, TEL 014 TEL 014 590 5100 (JOB SHIMANKANA TABANE HOSPITAL)</p> <p>MS B SEBOKOLOLI, TEL 018 462 5744 (DR KENNETH KAUNDA DISTRICT)</p> <p>MS M NGAKANYANE, TEL 053 928 0504 (DR RUTH SEGOMOTSI MOMPATI DISTRICT)</p> <p>MS K PELO, TEL 014 590 8906 (BOJANALA DISTRICT)</p> <p>MS N MOTLHABANE, TEL 018 384 0240 (NGAKA MODIRI MOLEMA DISTRICT)</p>

POST	SENIOR TELECOM OPERATOR GRADE I
REF	NWH 05/2025/16
LEVEL	4
SALARY	R 193 359.00 – R 227 766.00 p.a. (plus benefits)
CENTRE	RATLOU SUB-DISTRICT
REQUIREMENTS	Senior Certificate/National Certificate (Vocational). Knowledge of the filing system and record keeping. Skills needed: customer care, good listening; written and verbal communication. Ability to operate an Electronic Switchboard. Excellent listening skills and telephone etiquette. Computer literacy.
DUTIES	Manage switchboard, answer telephonic queries and deliver messages. Ensure that switchboard and telephone equipment is in working order as well as reporting all telephone faults and switchboard errors to the Supervisor. Monitor, place and record all cellular, national and international calls made. Scheduling appointments, render tasks to ensure smooth operations at the reception area. Effectively sending of bulk SMS's. Co-ordinate the administration duties in the Paging office. Update



	speed dials and manage speed dial directory. Support the office of the Assistant Director: Administration. Provide customer service and support to the visitors, clients or callers who interact with the institutions.
ENQUIRIES	MS N MOTLHABANE, TEL 018 384 0240

POST	HEALTH PROMOTER
REF	NWH 05/2025/17
LEVEL	4
SALARY	R 193 359.00 – R 227 766.00 p.a. (plus benefits)
CENTRE	MOSES KOTANE SUBDISTRICT X1 , MATLOSANA SUB- DISTRICT X1, MAHIKENG SUB-DISTRICT X1 & RATLOU SUB-DISTRICT X1
REQUIREMENTS	Senior Certificate/National Certificate (Vocational). Basic knowledge in Health Promotion. Good communication and interpersonal relations. Computer literacy.
DUTIES	Implement Provincial, District and Sub district Health Promotion at facility level including campaigns. Provide Health education sessions to clients and groups on healthy life style at Clinics, Schools and Neighbourhoods. Implement Health Promotion interventions at facility level. Participants in District and facility projects. Submit weekly plans and report to the Facility Manager. Implement health promotion activities for programme specific campaign in accordance with health calendar and health needs. Manage and use Audio and IEC Material for health education. Provide IEC materials to clients to do practical demonstration when conducting health education. Keep records of health education attendance registers, minutes and agenda. Conduct community dialogues on healthy lifestyles components. Participate as a member of Sub district Outbreak Response Teams (SORT).
ENQUIRIES	MS K PELO, TEL 014 592 8906 (MOSES KOTANE SUB DISTRICT) MS B SEBOKOLOLI, TEL 018 462 5744 (MATLOSANA SUB DISTRICT) MS N MOTLHABANE, TEL 018 384 0240 (MAHIKENG SUB DISTRICT & RATLOU SUB DISTRICT)



POST	DRIVER
REF	NWH 05/2025/18
LEVEL	3
SALARY	R 193 359.00 – R 227 766.00 p.a. (plus benefits)
CENTRE	JB MARKS SUB-DISTRICT X1, MOSES KOTANE SUB-DISTRICT X1 & KLERKSDORP/TSHEPONG HOSPITAL COMPLEX X1
REQUIREMENTS	NQF level 3 (Grade 10 Certificate or equivalent.) A valid driver's license. Five (5) years driving experience. Ability to read and write. Knowledge of the completion of log books and trip authority. Good communication and interpersonal relations.
DUTIES	Transportation of work teams and documents. Inspection of the vehicles and report defects. Complete vehicle logbook, trip authorization for the vehicle. Ensure vehicle is always in a roadworthy condition.
ENQUIRIES	MS B SEBOKOLOLI, TEL 018 462 5744 (JB MARKS SUB DISTRICT) MS K PELO, TEL 014 592 8906 (MOSES KOTANE SUB DISTRICT) MS L TLOTLENG, TEL 018 406 4600 (KLERKSDORP/TSHEPONG HOSPITAL COMPLEX)

POST	HOUSEKEEPING SUPERVISOR
REF	NWH 05/2025/19
LEVEL	3
SALARY	R 163 680 .00 – R 192 810 .00 p.a (plus benefits)
CENTRE	NORTH WEST COLLEGE OF NURSING: MAFIKENG CAMPUS
REQUIREMENTS	Senior Certificate/National Certificate (Vocational). Knowledge of housekeeping. Good communication, planning and organization skills.
DUTIES	Perform all duties related to the cleaning environment. Ensure general performance of the kitchen, storage linen room, restroom area and the facility as a whole. Supervise and manage KRAs of supervisees. Perform any other duties as delegated by the supervisor from time to time.
ENQUIRIES	MS O MANOTO, TEL 072 573 6063



POST	PHARMACIST ASSISTANT BASIC
REF	NWH 05/2025/20
LEVEL	GRADE 1 - 2
SALARY	R 162 894.00 – R 244 245.00 p.a (plus benefits)
Final salary will be determined by appropriate/recognizable experience in Pharmacist Assistant (Basic) after registration with the Health Professions Council South Africa as Pharmacist Assistant (Basic).	
CENTRE	KAGISANO MOLOPO SUB-DISTRICT
REQUIREMENTS	Basic Pharmacist Assistant qualification that allows registration with the South African Pharmacy Council as a Pharmacist Assistant (Basic). Shortlisted candidates will be required to submit current proof of registration with the South African Pharmacy Council as Pharmacist Assistant (Basic). Appropriate/recognizable years of experience after registration with the South African Pharmacy Council as Pharmacist Assistant (Basic).
DUTIES	Control supply and provisioning of stock to wards and district outlet. Receive and store Pharmaceutical supplies. Dispense medication to patient. Issue medication to external outlets. Inspect wards. Compile statistics and record keeping. Prepare labels/pre – printed sachets and correct labels. Adhere to Batho Pele Principles and Policies.
ENQUIRIES	MS M NGAKANYANE, TEL 053 928 0504

POST	GENERAL WORKER II
REF	NWH 05/2025/21
LEVEL	2
SALARY	R 138 486.00 – R 163 131 .00 p.a. (plus benefits)
CENTRE	MAFIKENG PROVINCIAL HOSPITAL X1 & MOSES KOTANE HOSPITAL X1
REQUIREMENTS	NQF level 1 & 2 (Abet level 2 Certificate or equivalent). Ability to read and write. Knowledge of Health and safety measures. Good interpersonal and communication skills.
DUTIES	Function according to key performance areas and key performance indicators.



	Maintaining a clean and safe environment. Perform all tasks pertaining to cleaning, dusting and refuse removal. Cleaning of windows, Offices and restrooms. Ensure effective use and maintenance of the cleaning material. Report the breakages and hazards to the supervisor. Perform any other duty as delegated by the supervisor from time to time.
ENQUIRIES	MR M LEGOTE, TEL 018 383 6700 (MAFIKENG PROVINCIAL HOSPITAL) MS K PELO, TEL 014 592 8906 (MOSES KOTANE HOSPITAL)

POST	CLEANER
REF	NWH 05/2025/22
LEVEL	2
SALARY	R 138 486.00 – R 163 131.00 p.a (plus benefits)
CENTRE	MAFIKENG PROVINCIAL HOSPITAL X1, KLERKSDORP/TSHEPONG HOSPITAL COMPLEX X3, JOB SHIMANKANA TABANE HOSPITAL X1, BOJANALA DISTRICT: MOSES KOTANE HOSPITAL X1, MOSES KOTANE SUB-DISTRICT X1, DR KENNETH KAUNDA DISTRICT : JB MARKS SUB-DISTRICT X4, NGAKA MODIRI MOLEMA DISTRICT: RAMOTSHERE MOILOA SUB-DISTRICT X2 & GENERAL DE LAREY HOSPITAL X1.
REQUIREMENTS	NQF level 1 & 2 (Abet level 2 Certificate or equivalent). Ability to read and write. Knowledge of health and safety measures. Good interpersonal and communication skills.
DUTIES	Perform cleaning services on a routine nature by utilizing a variety e.g. dusters, Brooms, vacuum cleaners, scrubbing of floors using scrubbing machine, refuse removal and sweeping of corridors. Maintain a clean, healthy, Safety and hygienic environment. Perform any other duties as delegated by supervisor.
ENQUIRIES	MR M LEGOTE, TEL 018 383 6700 (MAFIKENG PROVINCIAL HOSPITAL) MS L TLOTLENG, TEL 018 406 4600 (KLERKSDORP/TSHEPONG HOSPITAL COMPLEX) MS K TILODI, TEL 014 590 5100 (JOB SHIMANKANA TABANE HOSPITAL) MS K PELO, TEL 014 592 8906 (BOJANALA DISTRICT) MS B SEBOKOLOLI, TEL 018 462 5744 (DR KENNETH KAUNDA DISTRICT)



MS N MOTLHABANE, TEL 018 384 0240 (NGAKA MODIRI MOLEMA DISTRICT)

POST	FOOD SERVICE AID II
REF	NWH 05/2025/23
LEVEL	2
SALARY	R 138 486.00 – R 163 131 .00 p.a. (plus benefits)
CENTRE	WITRAND HOSPITAL X1, NORTH WEST COLLEGE OF NURSING: KLERKSDORP CAMPUS X1, KOSTER HOSPITAL X1 & JB MARKS SUB-DISTRICT X1
REQUIREMENTS	NQF level 1&2 (Abet level Certificate or equivalent). Ability to read and write. Basic knowledge of Food Service management. Good interpersonal relations.
DUTIES	Clean kitchen utensils and equipment. Provide catering support services. Keep stock of kitchen utensils and equipment. Apply hygiene and safety measures. Maintain quality control measures of all food provided. Removal of garbage disposal. Prepare food, snack and beverages (water, tea, coffee, milk, sugar and cold drinks). Set-up and convey crockery, cutlery and equipment to dining areas. Serve food and beverages. Responsible for food supplies and report waste and losses.
ENQUIRIES	MS L MATSIPE, TEL 018 294 9100 (WITRAND HOSPITAL) MS K MOJAKI, TEL 018 406 8600 (NORTH WEST COLLEGE OF NURSING : KLERKSDORP CAMPUS) MS K PELO, TEL 014 592 8906 (KOSTER HOSPITAL) MS B SEBOKOLOLI, TEL 018 462 5744 (JB MARKS SUB DISTRICT)

POST	GROUNDSMAN II
REF	NWH 05/2025/24
LEVEL	2
SALARY	R 138 486.00 – R 163 131 .00 p.a. (plus benefits)
CENTRE	WITRAND HOSPITAL X1, DR RUTH SEGOMOTSI MOMPATI DISTRICT : GREATER TAUNG SUB-DISTRICT X1, BOJANALA DISTRICT : RUSTENBURG SUB-DISTRICT X1, DR KENNETH KAUNDA DISTRICT : JB MARKS SUB-DISTRICT X2, NGAKA MODIRI MOLEMA DISTRICT: RATLOU SUB-DISTRICT X1 & GENERAL DE LA REY HOSPITAL X1.



REQUIREMENTS	NQF level 1 & 2 (Abet level 2 Certificate or equivalent). Ability to use garden equipment's. Good interpersonal relations and communication skills.
DUTIES	Maintain gardens, ground and landscape. Requisition for equipment's and materials for maintenance of gardens and grounds. Keep safe and maintain garden equipment's. Adhere to health and safety standards.
ENQUIRIES	MS L MATSIPE, TEL 018 294 9100 (WITRAND HOSPITAL) MS M NGAKANYANE, TEL 053 928 0504 (DR RUTH SEGOMOTSI MOMPATI DISTRICT) MS K PELO, TEL 014 592 8906 (BOJANALA DISTRICT) MS B SEBOKOLOLI, TEL 018 462 5744 (DR KENNETH KAUNDA SUB-DISTRICT) MS N MOTLHABANE, TEL 018 384 0240 (NGAKA MODIRI MOLEMA DISTRICT)

	HOUSEHOLD AID II
REF	NWH 05/2025/25
LEVEL	2
SALARY	R 138 486.00 – R 163 131 .00 p.a. (plus benefits)
CENTRE	DR RUTH SEGOMOTSI MOMPATI DISTRICT : LEKWA TEEMANE SUB-DISTRICT X1, BOJANALA DISTRICT : MADIBENG SUB-DISTRICT X1 & RUSTENBURG SUB-DISTRICT X1
REQUIREMENTS	NQF level 1 & 2 (Abet level 2 Certificate or equivalent). Ability to read and write. Good communication and Interpersonal skills.
DUTIES	Maintain clean, safe and secure environment. Perform all tasks pertaining to cleaning and dusting by utilizing a variety of aids (dusters, brooms, vacuum cleaners, polishers etc). Perform additional tasks as delegated to by the supervisor from time to time.
ENQUIRIES	MS M NGAKANYANE, TEL 053 928 0504 (DR RUTH SEGOMOTSI MOMPATI DISTRICT) MS K PELO, TEL 014 592 8906 (BOJANALA DISTRICT)



POST	LAUNDRY AID II
REF	NWH 05/2025/26
LEVEL	2
SALARY	R 138 486.00 – R 163 131 .00 p.a. (plus benefits)
CENTRE	KLERKSDORP/TSHEPONG HOSPITAL COMPLEX
REQUIREMENTS	NQF level 1 & 2 (Abet level 2 Certificate or equivalent). Ability to operate laundry machines. Good interpersonal and communication skills.
DUTIES	Clean laundry area and operate various machines in the laundry (i.e. washing, dryer and presser). Iron, fold count and pack laundered items and seal linen/clothes bags. Collect and deliver linen/clothes to client. Sort, count and record dirty linen/clothes. Report any machines defaults to the supervisor.
ENQUIRIES	MS L TLOTLENG, TEL 018 406 4600

POST	SENIOR PORTER
REF	NWH 05/2025/27
LEVEL	2
SALARY	R 138 486.00 – R 163 131 .00 p.a. (plus benefits)
CENTRE	GENERAL DE LA REY HOSPITAL
REQUIREMENTS	NQF level 3 (Grade 10 Certificate or equivalent). Basic knowledge in Mortuary Services. Good communication skills. Ability to work shifts, day and night. Ability to perform routine tasks. Good interpersonal relations.
DUTIES	Transport patients from registration points to different clinical areas within the hospital. Transport corpses from wards to mortuary, where applicable. Offload patients from ambulance and private cars to stretchers. Clean stretchers and wheel chairs after usage all the time. Report all faulty and broken equipment to the supervisor.
ENQUIRIES	MS N MOTLHABANE, TEL 018 384 0240



POST	SENIOR MESSENGER
REF	NWH 05/2025/28
LEVEL	2
SALARY	R 138 486.00 – R 163 131 .00 p.a. (plus benefits)
CENTRE	GENERAL DE LA REY HOSPITAL
REQUIREMENTS	NQF level 1 & 2 (Abet level 2 Certificate or equivalent). Good interpersonal and communications skills. A valid driver`s licence. Public Driver`s Permit (PDP) will be an added as an advantage.
DUTIES	Perform messenger functions. Sort and arrange correspondences (mail, parcels documents and files). Record and control correspondence register. Sort mail, files, documents and parcels. Ensure that items to collect are sealed and addressed. Collect mail, files and parcels from addresser. Deliver mail, files, documents and parcels to addressees. Ensure that the recipients sign on delivery book/register. Record contents and physical addresses in the delivery book/register. Perform general office assistant tasks.
ENQUIRIES	MS N MOTLHABANE, TEL 018 384 0240

All posts attached to **Potchefstroom Hospital** must be forwarded to: Private Bag X938, Potchefstroom, 2731, or can be hand delivered Potchefstroom Hospital, Corner Chris Hani & Kruis Street, Potchefstroom, 2520 Attention to : Ms P Modimokoane.

All posts attached to **Klerksdorp/ Tshepong Hospital Complex** must be forwarded to Private Bag A14 Klerksdorp, 2570 or can be hand delivered to Corner John Orr & Archbishop Desmond Tutu Street, Attention to: Ms M Mabokela.

All posts attached to **Mafikeng Provincial Hospital** must be forwarded to: Private Bag X 2031, Mafikeng, 2735, or can be hand delivered to Mafikeng Provincial Hospital, Lichtenburg Road, Corner Danville, Mafikeng, 2745, Attention to : Ms J.K Saliwe.

All posts attached to **Joe Morolong Memorial Hospital** must be forwarded to: Private Bag X4, Vryburg, 8600, or can be hand delivered Joe Morolong Memorial Hospital, 506 South Street, Vryburg, 8600. Attention to: Mr M Tsikang.



All posts attached to **Bophelong Psychiatric Hospital** must be forwarded to: Private Bag X2031, Mafikeng, 2745, or can be hand delivered to Bophelong Psychiatric Hospital, Lichtenburg Road, Corner Danville, Mafikeng, 2745, Attention to : Ms K Tau.

All posts attached to **Witransdorp Hospital** must be forwarded to: Private Bag X253, Potchefstroom, 2520, or can be hand delivered to Witransdorp Hospital, 2 Deppe Street, Dassierand Potchefstroom 2531. Attention to: Ms H Brower.

All posts attached to **Job Shimankana Tabane Hospital** must be forwarded to: Private Bag X 82079, Rustenburg 0300 or can be hand delivered to: Job Shimankana Tabane Hospital, Corner Heystek & Bosch Street, Rustenburg, 0300, Attention to: Ms K Tilodi.

All posts attached to **North West College of Nursing: Klerksdorp Campus** must be forwarded to: Private Bag X A 19, Klerksdorp, 2570 or can be hand delivered to North West College of Nursing: Klerksdorp Campus Office, West End Building, 4thFloor, 52 Leask Street, Klerksdorp, 2571. Attention to: Ms K Mojaki.

All posts attached to **North West College of Nursing: Mafikeng Campus** must be forwarded to: Private Bag X 2178, Mafikeng, 2745 or can be hand delivered to North West College of Nursing: Mafikeng Campus, Dr Albert Luthuli Driver, Mafikeng, 2745, Attention to: Ms O Manoto.

All posts attached to **Moses Kotane Hospital** must be forwarded to: Private Bag X2, Sun City 0316 or can be hand delivered to Moses Kotane Hospital, Stand No 00004, Lekwadi Section, Phatsima Road, Ledig, 0316, Attention to: Ms G Tabane.

All posts attached to **Moses Kotane Sub-District** must be forwarded to Private Bag X 1045, Mogwase, 0314 or can be hand delivered to Moses Kotane Sub-District, 1494 Pidipidi Drive, Mogwase, 0314, Attention to: Ms G Keetile.

All posts attached to **Kgetleng Sub-District** must be forwarded to: Private Bag X 1017, Swartruggens, 2835 or can be hand delivered to Kgetleng Sub-District, Corner Nelson Mandela & Lindleyspoort Road, Swartruggens, 2835, Attention to: Ms R Sekgobela.

All posts attached to **Brits Hospital** must be forwarded to: Private Bag X 5030, Brits, 0250 or can be hand delivered to Brits Hospital, Corner Hendrick Vorwoerd and Van Velden Street, Attention to: Ms T Madimabe.

All posts attached to **Rustenburg Sub- District** must be forwarded to: Private Bag X 82055, Rustenburg, 0300 or can be hand delivered to No 44 Boom Street, Rustenburg, 0300, Attention to: Mr M Themeli

All posts attached to **Madibeng Sub-District** must be forwarded to: Private Bag X 5084, Brits, 0250 or can be hand delivered to Madibeng Sub-District 127 Crocodile Street, Brits 0250, Attention to: Ms D Teme.



All posts attached to **Koster Hospital** must be forwarded to: Koster Hospital, Private Bag X1002, Swartruggens, 2835 or can be hand delivered to Koster Hospital, 1 Noord Street, Koster, 0348, Attention to: Ms K Setogang.

All posts attached to **Maquassi Hills Sub-District** must be forwarded to: Private Bag X16, Wolmaransstad, 2630 or can be hand delivered to Maquassi Hills Sub-District Office, 28 Kruger Street, Wolmaransstad, 2630, Attention to: Mr M.B Tatsi.

All posts attached to **Nic Bodenstein Hospital** must be forwarded to: Private Bag X 7, Wolmaransstad 2630 or can be hand delivered to Nic Bodenstein Hospital, Corner Van Rensburg and Van Riebeeck Street, Wolmaransstad, 2630, Attention to: Mr S Marake.

All posts attached to **Matlosana Sub-District** must be forwarded to Private Bag A2, Klerksdorp 2570 or can be hand delivered to Matlosana Sub-District, West End Building, 4TH Floor, 52 Leask Street, Klerksdorp, 2571, Attention to: Ms J Olivier.

All posts attached to **JB Marks Sub-District** must be forwarded to: Private Bag X 1253, Potchefstroom, 2531 or can be hand delivered to JB Marks Sub-District Office, No.2 Corner Gerrit Maritz & Chief Albert Lithuli Drive, Potchefstroom, 2531, Attention to: Ms K Mosegedi.

All posts attached to **Kagisano Molopo Sub-District** must be forwarded to: Private Bag X528, Ganyesa 8613 or can be hand delivered to Ganyesa District Hospital, Stand No. 2153, Tosca Tlakgameng Road, Ganyesa, 8613, Attention to: Ms. S.T Setlhauno.

All posts attached to **Ganyesa District Hospital** must be forwarded to: Private Bag X533, Ganyesa 8613 or can be hand delivered to Stand No.30252, Tlakgameng Road, Ganyesa, 8613, 053 998 9300. Attention to: Ms. B Moletsane.

All posts attached to **Lekwa Teemane Sub-District** must be forwarded to: Private Bag X07, Bloemhof, 2660 or can be hand delivered to: No. 20 Bloem Street, Bloemhof, 2660. Attention to: Ms. P Mmokwa.

All applications attached to **Naledi Sub-District** must be forwarded to: Private Bag X14, Vryburg, 8601 or can be hand delivered to 18 Warren Road, Old Hospital, Vryburg, 8600, Attention to: Ms. T.H Ntsompe.

All applications attached to **Greater Taung Sub-District** must be forwarded to: Private Bag X 1052, Taung Station, 8580 or can be hand delivered to Old Mutual Building, Taung, 8580, 066 470 9581, Attention to: Ms. M.J Benade.



All posts attached to **Christiana District Hospital** must be forwarded to: Private Bag X509, Christiana, 2680, or can be hand delivered to No. 1 Pretorius Street, Christiana, 2680, Attention to: Ms I Mongale.

All posts attached to **Schweizer-Reneke District Hospital** must be forwarded to: Private Bag X01, Schweizer-Reneke, 2780, or can be hand delivered to: No. 1 Hospital Street, Schweizer Reneke, 2780, Attention to: Mr. C Van Niekerk.

All posts attached to **Mamusa Sub-District** must be forwarded to: Private Bag X 01, Schweizer-Reneke, 2780 or can be hand delivered to Shop No. 7 & 8 Roshunville Complex, Schweizer Reneke, 2780, Attention to: Ms. K. Kgampe.

All posts attached to **Mahikeng Sub-District** must be forwarded to: Private Bag X 116, Mmabatho, 2735 or can be hand delivered to Mahikeng Sub-District, Corner Sekame Road & First Street, New Office Park, Mahikeng, 2745, Attention to :Attention to: Ms K Manyapelo.

All posts attached to **Ratlou Sub District** must be forwarded to: Private Bag X 116, Mmabatho, 2735 or can be hand delivered to Ratlou Sub-District, Corner Sekame Road & First Street, New Office Park, Mahikeng, 2745, Attention to : Ms N Seeco.

All posts attached to **Ramotshere Moiloa Sub-District** must be forwarded to: Private Bag X 6338, Zeerust, 2865 or can be hand delivered to Ramotshere Moiloa Sub-District , 60 Queen Street, Zeerust, 2865, Attention to: Ms. C. Mogoshane.

All posts attached to **Gelukspan District Hospital** must be forwarded to Private Bag X 116, Mmabatho, 2735 or can be hand delivered to Gelukspan District Hospital, R375 Road, Radithuso, 2738, Attention to: Ms D Botha

All posts attached to **General De Larey Hospital** must be forwarded to Private Bag X 12025, Lichtenburg, 2740 or can be hand delivered to General De Larey Hospital, No 19 Thabo Mbeki Drive, Lichtenburg, 2740, Attention to: Ms M Motshegwa.



CLOSING DATE: 19 SEPTEMBER 2025