

Staff Nurse

Salary: R209 112.00 – R362 187.00 p.a (plus benefits)

• Ref No: K36563/01 • Centre: Ditsobotla Sub-District x4, Matlosana Sub District x1, Witrand Hospital x1, Klerksdorp/Tshepong Hospital Complex x4, General De Larey Hospital x4, Gelukspan District Hospital x1, Koster Hospital x1, Moses Kotane Hospital x4, Joe Morolong Memorial Hospital x1 & Potchefstroom Hospital x1

Final salary will be determined by appropriate/recognizable experience in Nursing after registration with the South African Nursing Council as Enrolled Staff Nurse.

Requirements: • Qualification that allows registration with the South African Nursing Council as a Staff Nurse (Enrolled Nurse) • Shortlisted candidates will be required to submit current proof of registration with SANC as Staff Nurse (Enrolled Nurse) • Appropriate/recognizable experience in nursing after registration with the South African Nursing Council as Staff Nurse • Good communication and interpersonal skills • Sound knowledge of nursing procedures • Report writing skills, planning and organizing.

Duties: • Provide elementary assistance to the Medical and Nursing professions • Provide health promotion through health education • Perform a basic clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility • Promote quality of basic nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility • Demonstrate basic communication with patients and supervisors • Work as part of a multi-disciplinary team to ensure good nursing care • Work effectively, cooperatively and amicably with person of diverse intellectual, cultural racial or religious difference • Display a concern for patients, promoting and advocating basic care, including awareness and willingness to respond to patient's needs, requirements and expectations • Adhere to Batho Pele Principles and Patient's Rights.

Enquiries: Mr A Bogatsu, Tel. (018) 384 0240 (Ditsobotla Sub-District, General De La Rey Hospital & Gelukspan District Hospital)

Ms J Olivier, Tel. (018) 464 2210 (Matlosana Sub-District)

Ms L Matsipe, Tel. (018) 294 9100 (Witrand Hospital)

Ms L Mosia, Tel. (018) 406 4600 (Klerksdorp/Tshepong Hospital Complex)

Mr E Mmusi, Tel. (014) 590 5100 (Koster Hospital & Moses Kotane Hospital)

Mr M.S Montshiwagae, Tel. (053) 928 9312 (Joe Morolong Memorial Hospital)

Mr K Molatudi, Tel. (018) 293 4417 (Potchefstroom Hospital)

Nursing Assistant

Salary: R165 177.00 – R 283 347.00 p.a (plus benefits)

• Ref No: K36563/02 • Centre: Mafikeng Provincial Hospital x1, Bophelong Psychiatric Hospital x1, Joe Morolong Memorial Hospital x1, General De Larey Hospital x1, Tswaing Sub-District x5, Gelukspan District Hospital x1, Witrand Hospital x1, Job Shimankana Tabane Hospital x3, Klerksdorp/Tshepong Hospital Complex x2, Madibeng Sub-District x1, Moretele Sub-District x1, Rustenburg Sub-District x2, Moses Kotane Hospital x4 & Potchefstroom Hospital x2

Final salary will be determined by appropriate/recognizable experience in Nursing after registration with the South African Nursing Council as a Nursing Assistant.

Requirements: • Qualification that allows registration with the South African Nursing Council as Nursing Assistant (Enrolled Nursing Assistant) • Shortlisted candidates will be required to submit current proof of registration with South African Nursing Council as a Nursing Assistant • Appropriate/recognizable experience in nursing after registration with the South African Nursing Council as Nursing Assistant.

Duties: • Perform a basic clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility • Promote quality of basic nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility • Demonstrate basic communication with patients and supervisors • Work as part of a multi-disciplinary team to ensure good nursing care • Work effectively, cooperatively and amicably with person of diverse intellectual, cultural racial or religious difference • Display a concern for patients, promoting and advocating basic care, including awareness and willingness to respond to patient's needs, requirements and expectations • Adhere to Batho Pele Principles and Patient's Rights.

Enquiries: Mr M Legote, Tel. (018) 383 6700 (Mafikeng Provincial Hospital)

Ms E Tau, Tel. (018) 383 6700 (Bophelong Psychiatric Hospital)

Mr M.S Montshiwagae, Tel 053 928 9312 (Joe Morolong Memorial Hospital)

Mr A Bogatsu, Tel. (018) 384 0240 (Gelukspan District Hospital, Tswaing Sub-District & General De Larey Hospital)

Ms L Matsipe, Tel. (018) 294 9100 (Witrand Hospital)

Ms S Magwaza, Tel. (014) 590 5100 (Job Shimankana Tabane Hospital)

Ms L Mosia, Tel. (018) 406 4600 (Klerksdorp/Tshepong Hospital Complex)

Mr E Mmusi, Tel. (014) 590 5100 (Madibeng Sub District, Moretele Sub District, Rustenburg Sub District & Moses Kotane Hospital)

Mr K Molatudi, Tel. (018) 293 4417 (Potchefstroom Hospital)

Emergency Care Technician

Salary: R250 947.00 – R399 705.00 p.a (plus benefits)

• Ref No: K36563/03 • Centre: Ditsobotla Sub-District x1, Ratlou Sub-District x1 & Matlosana Sub-District x2

Final salary will be determined by the years of experience after registration with the Health Professions Council of South Africa as an Emergency Care Technician.

Requirements: • Successful completion of Emergency Care Technician (ECT) Course that allows registration with the Health Professions Council of South Africa (HPCSA) as Emergency Care Technician (ECT) • Shortlisted candidates will be required to submit current proof of registration with the Health Professions Council of South Africa as Emergency Care Technician (ECT) • Appropriate experience after registration with the Health Professions Council of South Africa as an Emergency Care Technician.

Duties: • Transport and care of patients according to scope of practice • Maintain vehicle and medical equipment in good working order • Wash, clean and disinfect the interior/exterior of the vehicle • Change and replenish surgical sundries and medical gas and ensure that all items used before expiry date • Maintain best clinical practices in accordance with quality standards while supervising ECO's • Maintain accurate and reliable records at all times • Undertake any other duties as allocated by shift leader.

Enquiries: Mr A Bogatsu, Tel. (018) 384 0240 (Ditsobotla Sub District & Ratlou Sub-District)

Ms J Olivier, Tel. (018) 464 2210 (Matlosana Sub-District)

Physiotherapy Assistant

Salary: R205 773.00 - R278 910.00 p.a (plus benefits)

• Ref No: K36563/04 • Centre: General De Larey Hospital

Final salary will be determined by appropriate/recognizable experience in Physiotherapy Assistant after registration with the Health Professions Council of South Africa as Physiotherapy Assistant.

Requirements: • Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in Physiotherapy Assistant • Shortlisted candidates will be required to submit current proof of registration with the Health Professions Council of South Africa (HPCSA) as Physiotherapy Assistant • Appropriate/recognizable experience in Physiotherapy Assistant after registration with the Health Professions Council of South Africa (HPCSA) as Physiotherapist Assistant.

Duties: • Administer health education, therapeutic exercises, massage and therapeutic exercise for children and adults • Promote health, prevent disability, rehabilitate patients, motivate and safeguard patients • Modify and coordinate treatment • Monitor and record patient's progress during treatment • Fitting patients for orthopedic braces and other supportive devices.

Enquiries: Ms M Motshegwa, Tel. (018) 632 3041

Clinical Programme Co-ordinator

Salary: R520 560.00 p.a (plus benefits)

• Ref No: K36563/05 • Centre: Tswaing Sub-District: Tuberculosis x1, Mental Health x1 & Chronic Diseases x1, Matlosana Sub-District: HIV/AIDS x1 & Klerksdorp/Tshepong Hospital: Tuberculosis x1, Infection & Prevention Control x2

Requirements: • Basic qualification accredited with the South African Nursing Council in terms of Government Notice 425 (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse • Shortlisted candidates will be required to submit current proof of registration with the SANC as a Professional Nurse • A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the South African Nursing Council in General Nursing • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • A valid driver's license.

DUTIES FOR TUBERCULOSIS: • TB management and planning of programs in line with TB guideline, safe quality care to patient, documentation, performing self-assessments • Improve the quality of health services through ideal hospital implementation, finance, human resource, equipment stock • Ensure and accelerate the implementation of the HIV and TB, management of admitted patients • Co-ordinate of TB statistics, quality daily data collection, submission and updated registers • All in and out patients screened for HIV and TB in all Units • Patients who are diagnosed with HIV and TB to be initiated on treatment • Risk management, Screening of patients and staff • Ensure all TB patients are weighed.

DUTIES FOR MENTAL HEALTH: • Co-ordinate and manage mental health and substance abuse programme activities • Monitor and evaluate the mental Health Programme • Ensure communication involvement and participation by forming support group and planning with the stakeholders • Liaise with other Department and interact with NGO's and Community-based organisation • Plan and organise own work and that support of personnel to ensure proper nursing care • Display a concern for patient promoting and advocating proper treatment and care, including awareness to respond to patient's needs • Implement quality assurance programme • Assist the Sub District Management with compilation of strategic and Operational plans for the programme in accordance with national and provincial Health goals and objective in collaboration with relevant health personnel.

DUTIES FOR CHRONIC DISEASES: • Co-ordinate Chronic, Geriatric and Rehabilitation program in the Sub District • Provide professional and technical support through management of chronic, Geriatric and Rehabilitation program in the Sub District • Conduct and participate in inter-professional and multi-disciplinary team work that promotes the goals of the chronic, Geriatric and Rehabilitation program • Verify, validate and monitor indicators and of Chronic Program and per DHIS and implementation of quality assurances guidelines, protocols, norms and standards of chronic, Geriatric and Rehabilitation program • Manage and utilise resources Human, Financial and Physical in accordance with relevant directives and legislation Chronic, Geriatric and Rehabilitation program, CHS Programs and as SDM team member.

DUTIES FOR HIV/AIDS: • Co-ordinate and manage HIV/AIDS programme activities • Monitor and evaluate the HIV/AIDS Programme • Ensure communication involvement and participation by forming support groups and planning with the stakeholders • Liaise with other department and interact with NGOs and community-based organization • Plan and organize own work and that support of personnel to ensure proper nursing care • Display a concern for patient promoting and advocating proper treatment and care, including awareness and willingness to respond to patient needs requirement and expectation of Batho Pele Principles • Implement quality assurance programme • Assist the Sub-District Management with compilation of Strategic and Operational plans for the programme in accordance with national and Provincial Health goals and objective in collaboration with relevant health personnel external outlets • Inspect wards • Compile statistics and record keeping • Adhere to Batho Pele Principles and Policies.

DUTIES FOR INFECTION AND PREVENTION CONTROL (IPC): • Responsible for planning, managing, coordinating and maintaining optimal infection prevention and control services to the institution • Infection Prevention Control ideal facilitation, Risk management, Infectious disease management and staff development • Effective management and utilization of human and financial resources to ensure optimal operational function in the area • Initiate and participate in training development and research within the nursing Department • Deliver a support to the nursing service and the institution • Maintain ethical standard and promote professional growth and self-development.

Enquiries: Mr M Chacha, Tel. (053) 948 0883 (Tswaing Sub-District)

Ms J Olivier, Tel. (018) 464 2210 (Matlosana Sub-District)

Ms L Mosia, Tel. (018) 406 4600 (Klerksdorp/Tshepong Hospital Complex)

Emergency Care Officer Grade 3

Salary: R206 619.00 - R271 584.00 p.a (plus benefits)

• Ref No: K36563/06 • Centre: Mafikeng Sub District x1, Ramotshere Moilwa x2, Matlosana Sub District x3, Lekwa Teemane Sub-District x1 & Rustenburg Sub-District x1

Final salary will be determined by appropriate/recognizable experience in Ambulance Emergency Assistant (AEA) after registration with the Health Professions Council South Africa as Ambulance Emergency Assistant (AEA).

Requirements: • Successful completion of an appropriate intermediate Life Support (ILS) course that allows registration with the Health Professions Council of South Africa as Ambulance Emergency Assistant (AEA) • Shortlisted candidates will be required to submit current proof of registration with the Health Professions Council of South Africa (HPCSA) as Ambulance Emergency Assistant • Knowledge of rules and regulations of the Roads Traffic • A valid 10 driver's license and Public driver's Permit.

Duties: • Treat and transport patient to Hospital from scene and between Hospitals in accordance with relevant protocols • Change and replenish surgical sundries and medical gases and ensured items are disposed of timeously and are exchanged for fresh stock • Assist in maintaining a clean and tidy base • Maintain best clinical practices in accordance with quality standard • Perform overtime duties in accordance with Emergency in-service training and refresher courses • Undertake any other duties as allocated by supervisor.

Enquiries: Mr A Bogatsu, Tel. (018) 384 0240 (Mahikeng Sub-District & Ramotshere Moilwa Sub District)

Ms J Olivier, Tel. (018) 464 2210 (Matlosa Sub-District)

Mr G.N Maibi, Tel. (053) 928 0503 (Lekwa Teemane Sub-District)

Mr E Mmusi, Tel. (014) 590 5100 (Rustenburg Sub District)

Pharmacist Assistant (Post Basic)

Salary: R250 947.00 – R355 812.00 p.a (plus benefits)

• Ref No: K36563/07 • Centre: JB Marks Sub-District (Ventersdorp Local Area)

Final salary will be determined by appropriate/recognizable experience in Pharmacist Assistant (Post Basic) after registration with the Health Professions Council South Africa as Pharmacist Assistant (Post Basic)

Requirements: • Post-Basic Pharmacist Assistant qualification that allows registration with the South African Pharmacy Council as a Pharmacist Assistant (Post-Basic) • Shortlisted candidates will be required to submit current proof of registration with the South African Pharmacy Council as Pharmacist Assistant (Post-Basic) • Appropriate/recognizable years of experience after registration with the South African Pharmacy Council as a Pharmacist Assistant (Post-Basic).

Duties: • Control supply and provisioning of stock to wards and District outlet • Receive and store pharmaceutical supplies • Dispense medication to patient • Issue medication to external outlets • Inspect wards • Compile statistics and record keeping • Prepare labels/pre-printed sachets and correct labels • Adhere to Batho Pele Principles and Policies.

Enquiries: Mr P Nape, Tel. (018) 264 2048

Advert continues to the next page, including the applications addresses.



health

Department: Health
North West Provincial Government
REPUBLIC OF SOUTH AFRICA

EMS Shift Leader Grade 3

Salary: R317 751.00 – R355 812.00 p.a (plus benefits)

• Ref No: K36563/08 • Centre: Moses Kotane Sub-District

Requirements: • **For Grade 3:** • Successful completion of the intermediate Life Support (ILS) course that allow registration with the Health Professions Council of South Africa (HPCSA) as Ambulance Emergency Assistant (AEA) • Shortlisted candidates will be required to submit current proof of registration with HPCSA as AEA • A minimum of 3 years after registration with HPCSA as AEA • **For Grade 4:** • Successful completion of the ECT programmes courses that allows registration with HPCSA as ECT • A minimum of 3 years after registration with HPCSA as ECT • **For Grade 5:** • Successful completion of the CCA course or National Diploma that allows registration with HPCSA as Paramedic • **For Grade 6:** • Successful completion of the B-Tech/BEMC Degree that allows registration with HPCSA as ECP • A valid code 10-14 (C1-EC) driver's license with PDP.

Duties: • Ensure vehicles medical equipment and station are kept clean, disinfected and in good working order at all times • Respond to major incidents and co-ordinate such incidents within the operational area care for and transport patients when need arise at an appropriate level of care • Manage surgical sundries and medical gas • Oversee best clinical practices in accordance with quality standards while maintaining CPD • Complete and submit all appropriate paperwork to the Station Manager before termination of the shift/daily and monthly as required • Hand over vehicle, equipment to the next shift fully replenished, clean and in good working order • Control and perform over time duties when required • Participate in training and quality assurance programs • Evaluate and manager performance of supervisees • Ensure an effective communication system in place within the shift • Respond to accidents involving emergency vehicles and prepare reports • Investigate all complaints received from internal and external resources and provide reports.

Enquiries: Mr E Mmusi, Tel. (014) 590 5100

NOTE: In line with the Employment Equity Plan of the Department of Health it is our intention to achieve equity in the workplace by offering opportunities for promotion and fair treatment through the elimination of unfair discrimination. People with disabilities are encouraged to apply. ♿

NOTE: Applications must be submitted on the new form Z83 (fully completed), obtainable from any Public Service Department or www.dpsa.gov.za and should be accompanied by a recently updated, comprehensive CV and ID document and the names of three referees. Only shortlisted candidates for the post will be required to submit certified documents. Non-RSA citizens/permanent resident permit holders must attach a copy of their permanent residence permits to their applications. Should you possess a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Failure to submit the requested documents will result in the application not being considered. All qualifications will be verified. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Applicants must indicate the reference number of the post in their applications. Candidates requiring additional information regarding advertised posts should direct their enquiries to the relevant person as indicated in the advertisement. Applications received after the closing date will not be considered.

Note: Short-listed candidates will be subjected to security clearance and reference checking. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification). The Department reserves the right not to make appointments to the advertised posts. Failure to comply with the above requirements will result in the disqualification of the application. Receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

NB: Candidates should note the following information on the new Z83 application form:

Part A: All fields must be completed in full.

Part B: All fields must be completed in full except when:

- Passport number: South African applicants need not provide passport numbers.
- An applicant has responded "No" to the question "Are you conducting business with the State? or are you a Director of a Public or Private company conducting business with the State? If yes (provide the details)", then it is acceptable for an applicant to indicate not applicable or leave blank to the question, "in the event that you are employed in the Public Service, will you immediately relinquish such business interests?"
- "If your profession or occupation requires official registration, provide date and particulars of registration"- Some applicants may not be in possession of such therefore it is acceptable if left blank or if not applicable is indicated.

Part C: All fields must be completed.

Part D: All fields must be completed.

Part E, F, G: Noting that there is limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered.

Declaration must be completed and signed (including any attachments).

All posts attached to **Ditsobotla Sub-District Office**, must be forwarded to: Private Bag X 12051, Lichtenburg, 2740, Attention to: Mr R Digoamaje.

All posts attached to **Matlosana Sub-District Office** must be forwarded to: Private Bag A2, Klerksdorp, 2570, Attention to: Ms J Olivier.

All posts attached to **Witransdorp Hospital**, must be forwarded to: Private Bag X 253, Potchefstroom, 2520, Attention to: Ms L Matsipe.

All posts attached to Klerksdorp/Tshepong Hospital Complex must be forwarded to: Private Bag A14, Klerksdorp, 2570, Attention to: Ms L Mosia.

All posts attached to **General De La Rey Hospital Complex** must be forwarded to: Private Bag X 12025, Lichtenburg, 2740, Attention to: Mr J Nontenjwa.

All posts attached to **Gelukspan District Hospital** must be forwarded to: Private bag X 116, Mmabatho, 2735, Attention to: Ms K.E Mathe.

All posts attached to **Koster/Swartruggens Hospital** must be forwarded to: Private Bag X 1002, Swartruggens, 2835, Attention to: Ms C Motsei.

All posts attached to **Moses Kotane Hospital** must be forwarded to: Private Bag X 2, Sun City, 0316, Attention to: Ms M.M Marakalla.

All posts attached to **Joe Morolong Memorial Hospital**, applications must be forwarded to: Private Bag X 4, Vryburg, 8600, Attention to: Mr M.S Montshiwagae.

All posts attached to **Potchefstroom Hospital**, applications must be forwarded to: Private Bag X 938, Potchefstroom, 2531, Attention to: Mr K Molatudi.

All posts attached to **Mafikeng Provincial Hospital** must be forwarded to: Private Bag X 2031, Mafikeng 2745, Attention to: Mr M Legote.

All posts attached to **Bophelong Psychiatric Hospital** must be forwarded to: Private Bag X 2031, Mafikeng, 2745, Attention to: Ms E Tau.

All posts attached to **Tswaing Sub-District Office** must be forwarded to: Private Bag X 116, Mmabatho, 2735, Attention to: Mr M Chacha.

All posts attached to **Job Shimankana Tabane Hospital** must be forwarded to: Private Bag X 82079, Rustenburg, 0300, Attention to: Ms S Magwaza.

All posts attached to **Madibeng Sub-District Office** must be forwarded to: Private Bag X 5084, Brits, 2050, Attention to: Mr K Maluleke.

All posts attached to **Moretele Sub District Office** must be forwarded to: Private Bag X 454, Hammanskraal, 0400, Attention to: Mr P Dikobe.

All posts attached to **Rustenburg Sub District Office** must be forwarded to: Private Bag X 82055, Rustenburg, 0300, Attention to: Mr R Ramugondo.

All posts attached to **Ratlou Sub-District Office** must be forwarded to: Private Bag A 208, Madibogo, 2772, Attention to: Ms T Baase.

All posts attached to **Mafikeng Sub-District Office**, must be forwarded to: Private Bag X 116, Mmabatho, 2735, Attention to: Mr M.N Motlhabane.

All posts attached to **Ramotshere Moiloa Sub-District Office**, must be forwarded to: Private Bag X 6338, Zeerust, 2865, Attention to: Mr D Moloto.

All posts attached to **Lekwa Teemane Sub-District Office**, applications must be forwarded to Private Bag X 07, Bloemhof, 2660, Attention to: Ms T.H Ntsonjwe.

All posts attached to **JB Marks Sub-District Office** must be forwarded to: Private Bag X 1007, Ventersdorp, 2510, Attention to: Mr P Nape.

All posts attached to: **Moses Kotane Sub District Office** must be forwarded to: Private Bag X 1045, Mogwase, 314, Attention to: Mr L Mokotodi.

CLOSING DATE: 23 AUGUST 2024



health

Department: Health
North West Provincial Government
REPUBLIC OF SOUTH AFRICA