

Department of Health

Healthy Living for All

Head: Clinical Unit (Medical) Grade 1

Salary: R1 976 070.00 p.a. (All inclusive package)

• **Ref No: K36557/01 • Centre: Ngaka Modiri Molema District Office (Family Medicine)**

Requirements: • Appropriate qualification that allows registration with the Health Professions Council of South Africa as Medical Specialist in a normal speciality or recognised Sub-speciality • Shortlisted candidates will be required to submit current proof of registration with the Health Professions Council of South Africa as Medical Specialist in a normal speciality or a recognised Sub-Speciality • A minimum of 3 years' appropriate experience as Medical Specialist after registration with the Health Professions Council of South Africa as a Medical Specialist in a normal speciality or in a recognised sub-speciality • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • A valid driver's license.

Duties: • Provide inpatient and outpatient care services • Organize and conduct clinical services in the respective Department and as part of the cluster • Be involved in outreach programmes within our cluster • Provide clinical and academic leadership to the Department • Develop quality improvement programmes in line with OHSC regulation and all other applicable health legislation • Ensure optimal use of human and material resources according to PFMA. Monitor and evaluate staff performance according to the PMDS framework. Participate in all senior management meetings in the hospital/district health services, cluster, and university of the Witwatersrand • Organise and provide appropriate training and assessments to under-and postgraduate students • Actively organize, monitor, participate and report on research in the Department of health and University of the Witwatersrand • Perform all administrative duties of the Department.

Enquiries: Mr A Bogatsu, Tel. (018) 384 0240

Medical Specialist

Salary: R1 271 901.00 – R2 097 327.00 p.a (All inclusive package)

• **Ref No: K36557/02 • Centre: Joe Morolong Memorial Hospital: General Surgeon x1 & Anaesthesia x1, Matlosana Sub-District: Family Medicine x1 & Brits District Hospital: Trauma and Emergency x1**

Final salary will be determined by the appropriate/recognisable experience as a Medical Specialist after registration with Health Professions Council of South Africa as a Medical Specialist in a normal speciality.

Requirements: • Appropriate qualification that allows registration with the Health Professions Council of South Africa as Medical Specialist in a Normal Speciality • Shortlisted candidates will be required to submit current proof of registration with the Health Professions Council of South Africa as Medical Specialist in a normal Speciality • Appropriate experience as a Medical Specialist after registration with Health Professions Council of South Africa as a Medical Specialist in a normal speciality • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • A valid driver's license.

Duties: • Work with the clinical head in clinical service delivery and clinical governance in the Department with special emphasis on morbidity and mortality • Be actively involved in the academic teaching programme of registrars, interns and students as a joint appointee with the University of Witwatersrand • Supervise medical officers closely with the clinical head to improve service delivery and teaching • Be prepared to perform overtime as required, this will include after-hours work (weekends and weekdays).

Enquiries: Mr M.S Montshiwagae, Tel. (053) 928 9312 (Joe Morolong Memorial Hospital)
Ms J Olivier, Tel. (018) 462 5744 (Matlosana Sub-District)
Mr E Mmusi, Tel. (014) 590 8906 (Brits District Hospital)

Deputy Manager Nursing

Salary: R974 493.00 p.a (All inclusive package)

• **Ref No: K36557/03 • Centre: Mafikeng Provincial Hospital x1, Joe Morolong Memorial Hospital x1, Moses Kotane Hospital x1 & Klerksdorp/Tshepong Hospital Complex x1**

Requirements: • Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/Degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse • Shortlisted candidates will be required to submit current proof of registration with the South African Nursing Council (SANC) as a Professional Nurse • A minimum of 9 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the South African Nursing Council in General Nursing • At least 4 years of the period referred to above must be appropriate/recognizable experience at management level.

Duties: • Provide guidance and leadership towards the realization of the strategic goals and objectives of the division • Provide professional, technical and management support for the provision of quality patient care through proper management of nursing care programs • Advocate and ensure the promotion of nursing ethos and professionalism • Develop and monitor the implementation of policies, regulations, practices, procedures and standards pertaining to nursing care • Utilize information technology and other management • Information system to manage nursing information for the enhancement of service delivery • Establish, maintain and participate inter-professional and multi-disciplinary teamwork that promotes efficient and effective health care • Manage and utilize resources in accordance with relevant directive and legislation.

Enquiries: Dr K.N Holonga, Tel. (018) 383 6700 (Mafikeng Provincial Hospital)
Mr M.S Montshiwagae, Tel. (053) 928 9312 (Joe Morolong Memorial Hospital)
Mr E Mmusi, Tel. (014) 590 8906 (Moses Kotane Hospital)
Ms L Mosia, Tel. (018) 406 4600 (Klerksdorp/Tshepong Hospital Complex)

Pharmacy Supervisor Grade 1

Salary: R949 146.00 p.a (All inclusive package)

• **Ref No: K36557/04 • Centre: Ditsobotla Sub-District**

Requirements: • Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist • Shortlisted candidates will be required to submit current proof of registration with South African Pharmacy Council as a Pharmacist • A minimum of 3 years appropriate experience after registration as a Pharmacist with the South African Pharmacy Council • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • Computer literacy • A valid driver's license.

Duties: • Ensure quality provision of pharmaceutical care regarding the dispensing, re-packaging and identification of medicine (mixing dilution, drops, and powders) • Dispense medicine as stock or on prescription to specific patients and supply the correct information regarding user instructions • Control medicine and usage thereof by the institution with regard to the following methods • Ordering of medicine, authorization of orders, safekeeping of medicine, keeping of registers according to the appropriate laws, inspection of stock and registers and destroying of unused and expired medication dispatched • Control prescriptions to prevent over dosage as well as incompatibility • Provide advice to patients medical, dentist and nursing personnel and supply information with regard to new developments in the medicine field and other pharmaceutical matters.

Enquiries: Mr R Digoamaje, Tel. (018) 462 4059

Lecturer

Salary: R451 533.00 – R726 717.00p.a (Plus benefits)

• **Ref No: K36557/05 • Centre: North West College of Nursing: Mafikeng Campus x4, Klerksdorp Campus x3 & Dr Ruth Segomotsi Mompoti District Office x1**

Final Salary will be determined by appropriate/recognizable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.

Requirements: • Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/Degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse • Post basic qualification in Nursing Education registered with the SANC • Shortlisted candidates will be required to submit current proof of registration with the South African Nursing Council (SANC) as Professional Nurse • Appropriate/recognizable Nursing experience after registration as Professional Nurse with the SANC in General Nursing • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • Be willing to travel extensively • A valid driver's license.

Duties: • Facilitate and assess learning in both theory and practice • Accompany learners Counsel and support learners • Manage learner records • Use professional knowledge and prepare lectures • Use appropriate lecturing techniques • Conduct research in own field of study • Exercise control over students • Execute formal duties within the Department of Health context • Adhere to Batho Pele Principles and strive for empowerment through decentralised implementation of the work improvement team strategy • Adhere to SAQA and Higher Education Acts.

Enquiries: Ms E Nkhumane, Tel. (018) 391 4284 (North West Colleges of Nursing)
Mr G.N Maibi, Tel. (053) 928 0503 (Dr Ruth Segomotsi Mompoti District)

Assistant Manager Nursing: Speciality

Salary: R715 977.00 p.a (Plus benefits)

• **Ref No: K36557/06 • Centre: Ditsobotla Sub-District: Primary Health Care x1 & Klerksdorp/Tshepong Hospital Complex x2: Ophthalmology/Oncology/Nethrology & Trauma And Emergency Unit**

Requirements: • Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus post basic nursing qualification with duration of at least 1 year accredited with SANC in terms of Government Notice No R 212 in the relevant speciality • Shortlisted candidates will be required to submit current proof of registration with the South African Nursing Council as a Professional Nurse • A minimum of 10 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing • At least 6 years of the period referred to the above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant speciality • At least 3 years of the period referred to above must appropriate/recognizable experience at management level • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • A valid driver's license • Good Communication, leadership qualities, organizing and planning and report writing skills • Computer literacy • Be conversant with the ministerial priorities, ideal hospitals • Knowledge of Performance Management and Development System (PMDS).

Duties: • Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices • Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the health facility • Demonstrate understanding of HRM, HRD, Labour Relations, Finance, Supply Chain components • Manage the KRA of subordinates • Adhere to the legislative frameworks governing the Public Service and the Department of Health • Co-ordinate the nursing related duties • Assist Management in decision making.

Enquiries: Mr A Bogatsu, Tel. (018) 384 0240 (Ditsobotla Sub-District)
Ms L Mosia, Tel. (018) 406 4600 (Klerksdorp/Tshepong Hospital Complex)

Assistant Manager Nursing: General

Salary: R656 964.00 p.a (Plus benefits)

• **Ref No: K36557/07 • Centre: Ganyesa District Hospital**

Requirements: • Basic qualification accredited with the South African Nursing Council in terms of Government Notice 425 (i.e. Diploma/Degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse • Shortlisted candidates will be required to submit current proof of registration with the South African Nursing Council as a Professional Nurse • A minimum of 8 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • A valid driver's license • Good Communication, leadership qualities, organizing and planning and report writing skills • Computer literacy.

Duties: • Effective management and control of health programmes in line National and Provincial Policies, Standard Operating Procedures and Guidelines • Monitor, evaluate and adjust quality of service delivery through utilization of resources • Ensure provision of effective support to nursing services and implementation of National and Provincial Policies • Enhance performance through relevant capacity building activities • Maintain professional growth and ethical standards and self-development.

Enquiries: Mr G.N Maibi, Tel. (053) 928 0503

Operational Manager: Speciality

Salary: R656 964.00 p.a (Plus benefits)

• **Ref No: K36557/08 • Centre: Joe Morolong Memorial Hospital: Theatre x1 & Ganyesa District Hospital: Paediatric x1**

Requirements: • Basic qualification accredited with the South African Nursing Council in terms of Government Notice 425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post-basic nursing qualification with duration of at least 1-year, accredited with the South African Nursing Council in terms of Government Notice No R 212 in the relevant speciality • Shortlisted candidates will be required to submit current proof of registration with the South African Nursing Council as a Professional Nurse

• A minimum of 9 years appropriate/recognisable nursing experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing • At least 5 years' of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification in the relevant speciality • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • A valid driver's license • Sound knowledge of Policies, Strategies and Legislations applicable to Health • Ability to work extended hours • Computer literacy.

Duties: • Demonstrate an in-depth understanding of the nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery • Demonstrate a basic understanding of Human resource and Financial Policies and Practices • Ensure Clinical Nursing practice by the nursing team (Unit) in accordance with the scope of practice and standards as determined by the relevant health facility • Communicate effectively with patient's supervisors, other health professionals and junior colleagues • Ensure provision of quality health services • Work effectively and amicably, at the supervisory level with persons of intellectual, cultural, racial or religious differences • Ensure that the environment complies with the Health and Safety Act and infection control and prevention control policies.

Enquiries: Mr M.S Motshiwagae, Tel. (053) 928 9312 (Joe Morolong Memorial Hospital)
Mr G.N Maibi, Tel. (053) 928 0503 (Ganyesa District Hospital)

Operational Manager: Primary Health Care

Salary: R656 964.00 p.a (Plus benefits)

• **Ref No: K36557/09 • Centre: Mahikeng Sub-District x2, Ramotshere Moiloa Sub-District x2, Tswaing Sub-District x1, Greater Taung Sub-District x1 & Moses Kotane Sub District x3**

Requirements: • Basic qualification accredited with the South African Nursing Council in terms of Government Notice 425 (i.e. Diploma/Degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus post-basic nursing qualification with duration of at least 1-year, accredited with the South African Nursing Council in terms of Government Notice No R 48 in the relevant speciality • Shortlisted candidates will be required to submit current proof of registration with the South African Nursing Council as a Professional Nurse • A minimum of 9 years appropriate/recognisable nursing experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing • At least 5 years' of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification in the relevant speciality • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • A valid driver's license • Sound knowledge of Policies, Strategies and Legislations applicable to Health • Ability to work extended hours • Computer literacy.

Duties: • Demonstrate an in-depth understanding of the nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery • Demonstrate a basic understanding of Human resource and Financial Policies and Practices • Ensure Clinical Nursing practice by the nursing team (Unit) in accordance with the scope of practice and standards as determined by the relevant health facility • Communicate effectively with patient's supervisors, other health professionals and junior colleagues • Ensure provision of quality health services • Work effectively and amicably, at the supervisory level with persons of intellectual, cultural, racial or religious differences • Ensure that the environment complies with the Health and Safety Act and infection control and prevention control policies.

Enquiries: Mr A Bogatsu, Tel. (018) 384 0240 (Mahikeng Sub-District, Ramotshere Moiloa Sub-District & Tswaing Sub-District)
Mr G.N Maibi, Tel. (053) 928 0503 (Greater Taung Sub-District)
Mr E Mmusi, Tel. (014) 590 8906 (Moses Kotane Sub-District)

Operational Manager: General

Salary: R520 560.00 p.a (Plus benefits)

• **Ref No: K36557/10 • Centre: Mahikeng Sub-District x1, Lehurutshhe/Zeerust Hospital Complex x1, Ramotshere Moiloa Sub-District x1, Greater Taung Sub-District x1, Klerksdorp/Tshepong Hospital Complex x1 & Witrand Hospital x1**

Requirements: • Basic qualification accredited with the South African Nursing Council in terms of Government Notice 425 (i.e. Diploma/Degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse • Shortlisted candidates will be required to submit current proof of registration with the South African Nursing Council as a Professional Nurse • A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the South African Nursing Council in General Nursing • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • Sound Knowledge of Policies, Strategies and Legislations applicable to Health • Ability to work extended hours • Computer literacy • A valid driver's license.

Duties: • Perform clinical nursing practices in accordance with the scope of practice and nursing standards as determined by the relevant health facility • Promote quality of basic nursing care as directed by the professional nursing practices and standard as determined by the relevant health facility • Work effectively, co-operatively and amicably with persons of diverse intellectual, cultural, racial and basic care including awareness and willingness to respond to patient needs, requirements and expectation of the Batho Pele Principles.

Enquiries: Mr A Bogatsu, Tel. (018) 383 6700 (Mahikeng Sub-District, Lehurutshhe/Zeerust Hospital Complex & Ramotshere Moiloa Sub-District)
Mr G.N Maibi, Tel. (053) 928 0503 (Greater Taung Sub-District)
Ms L Mosia, Tel. (018) 406 4600 (Klerksdorp/Tshepong Hospital Complex)
Ms. L. Matsipe, Tel. (018) 294 9100 (Witrand Hospital)

Professional Nurse: Speciality

Salary: R451 533.00 – R686 211.00 p.a. (Plus benefits)

• **Ref No: K36557/11 • Centre: Mafikeng Provincial Hospital: Oncology x1, Bophelong Psychiatric Hospital: Psychiatric x1, NIC Bodenstein Hospital: Theatre x1, Ratlou Sub-District: Primary Health Care x1, General De Larey Hospital: Advanced Midwifery & Neonatal x1, Klerksdorp/Tshepong Hospital Complex x10: (Oncology x2, Theatre x3, Neonatal x2 & Trauma x1 & ICU x2), Job Shimankana Tabane Hospital x3: (Theatre x1, Psychiatric x1 & ICU x1), Bojanala District: Brits District Hospital x3: Medical and Surgical x1, Operating Theatre x1 & Trauma and Emergency x1, Moretele Sub-District: Primary Health Care x1 & Advanced Midwifery x1, Moses Kotane Hospital: Paediatric x1, Moses Kotane Sub-District: Primary Health Care x1, JB Marks Sub District (Tlokwe Local Area): Advanced Midwifery and Neonatal x1**

Final salary will be determined by the appropriate/recognizable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.

Requirements: • Basic qualification accredited with the South African Nursing Council in terms of Government Notice 425 (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year accredited with the SANC in terms Government Notice No R 212 in the relevant speciality • Shortlisted candidates will be required to submit current proof of registration with South African Nursing Council (SANC) as a Professional Nurse • Appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens.

Duties: • Perform a clinical nursing practice in accordance with the scope of practice and required nursing standards • Promote quality of nursing care as directed by the scope of practice • Able to plan and organize own work and ensure proper nursing care • Demonstrate effective communication with patients, supervisors and other stake holders including report writing when required.

Enquiries: Mr M Legote, Tel 018 383 6700 (Mafikeng Provinial Hospital)
Ms D.I Garegae, Tel 018 383 6700 (Bophelong Psychiatric Hospital)
Mr S Marake, Tel 018 596 1100 (NIC Bodenstein Hospital)
Mr A Bogatsu, Tel 018 384 0240 (Ratlou Sub-District & General De Larey Hospital)
Ms L Mosia, Tel 018 406 4600 (Klerksdorp/Tshepong Hospital Complex)
Ms S Magwaza, Tel 014 590 5100 (Job Shimankana Tabane Hospital)
Mr E Mmusi, Tel 014 590 8906 (Brits District Hospital, Moretele Sub-District, Moses Kotane Hospital & Moses Kotane Sub-District)
Ms A Nakedi, Tel 018 297 5060 (JB Marks Sub District)

Clinical Nurse Practitioner: Primary Health Care

Salary: R451 533.00 – R686 211.00 p.a (Plus benefits)

• **Ref No: K36557/12 • Centre: Ratlou Sub-District x1, Tswaing Sub-District x4, Greater Taung Sub-District x1, Naledi Sub-District x1, Moretele Sub-District x1, Rustenburg Sub-District x3, Kgetleng Sub District x1, Moses Kotane Sub District x1, JB Marks Sub-District x3, Matlosana Sub-District x3 & Maquassi Hills Sub District x1**

Final salary will be determined by appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.

Requirements: • Basic qualification accredited with the South African Nursing Council in terms of Government Notice 425 (i.e. diploma/degree in Nursing) or an equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post-basic nursing qualification with duration of at least 1 year accredited with the South African Nursing Council in terms of Government Notice No R 48 in the relevant speciality • Shortlisted candidates will be required to submit current proof of registration with South African Nursing Council (SANC) as a Professional Nurse • Appropriate/recognizable nursing experience after registration as Professional Nurse with SANC in General Nursing • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • An understanding of nursing legislations and related legal and ethical nursing practices.

Duties: • Demonstrate in depth understanding of Nursing Legislation and related legal and ethical nursing practices • Demonstrate basic understanding of Human Resources and Financial Policies and Practices • Ensure Clinical Nursing Practice by the Nursing team in accordance with the scope of practice and nursing standards as determined by the relevant Health facilities • Manage KRAs of supervisees • Provide in service training • Ensure the effective and efficient management of the state assets • Collect, analyse and produce quality monthly data/statistics • Develop strategic planning • Facilitate sound Labour Relations • Manage risk • Ensure adherence to Batho Pele Principles and the Patient's Right Charter.

Enquiries: Mr A Bogatsu, Tel. (018) 384 0240 (Ratlou Sub-District & Tswaing Sub-District)
Mr G.N Maibi, Tel. (053) 928 0503 (Greater Taung Sub-District & Naledi Sub-District)
Mr E Mmusi, Tel. (014) 590 8906 (Moretele Sub-District, Rustenburg Sub-District, Kgetleng Sub District & Moses Kotane Sub District)
Ms B Sebokololi, Tel. (018) 462 5744 (JB Marks Sub-District, Matlosana Sub-District & Maquassi Hills Sub District)

Chief Environmental Health Practitioner Grade 1

Salary: R 545 262.00 p.a (Plus benefits)

• **Ref No: K36557/13 • Centre: Matlosana Sub-District**

Requirements: • Appropriate qualification that allows registration with the Health Professions Council of South Africa in Environmental Health • Shortlisted candidates will be required to submit current proof of registration with the Health Professions Council of South Africa as Environmental Health Practitioner • A Minimum of 3 years' appropriate experience in Environmental Health after registration with the Health Professions Council of South Africa as an Environmental Health Practitioner • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • Computer literacy • A valid driver's license.

Duties: • Co-ordinate sub-district Environmental Health Services • Facilitate the implementation of Environmental Health policies and strategies • Manage the Environmental Health System • Work closely with other stakeholders within and outside the Department • Participate in Environmental Health Impact Assessment and Malaria Control • Prevent communicable diseases • Ensure safety of facilities • Enforce International Health Regulations requirements and any other duties linked to the post.

Enquiries: Ms J Olivier, Tel. (018) 464 2210

Social Worker

Salary: R308 247.00 – R687 918.00 p.a (Plus benefits)

• **Ref No: K36557/14 • Centre: Witrand Hospital**

Final salary will be determined by appropriate/recognizable experience in Social Work after registration with South African Council for Social Service Professions as a Social Worker.

Requirements: • Registration with the South African Council for Social Service Professions (SACSSP) as Social Worker • Appropriate/recognizable experience in Social Work after registration as a Social Worker with the South African Council for Social Service Professions • Shortlisted candidates will be required to submit current proof of registration with South African Council for Social Service Professions as a Social Worker • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • A valid driver's license • Computer literacy • Ability to function within a multidisciplinary team.

Duties: • Manage day to day operations of Social Work Department • Plan and organise work to achieve the objectives that meets service standards • Proper management of assets, consumables and assistive devices according to the policies and procedures • Supervise and evaluate the subordinates (PMDS) and students • Co-ordinate and facilitate quality projects (quality assurance, infection control, risk management and OHS) in the Department • Assess clients with social needs and specialised skills and execute plan for intervention • Participate in multidisciplinary ward round • Refer patients to other multidisciplinary team members • Attend and offer in-service training • Compile and submit daily/monthly statistics • Attend courses for continuous professional development to ensure quality social services and for the required CEU points.

Enquiries: Ms. L. Matsipe, Tel. (018) 294 9100

Deputy Manager: Nursing (Nursing Education)

Salary: R974 493.00 (All inclusive package)

• **Ref No: K36557/15 • Centre: Provincial Office**

Requirements: • A Bachelor's degree/Diploma in Nursing (General) or equivalent qualification • A post basic qualification in Nursing Education • A minimum of 10 years appropriate/recognisable nursing experience after registration as a Professional Nurse with South African Nursing Council as a General Nurse of which 6 years must be appropriate/recognizable experience in nursing education and training • At least 3 years of the period referred to above must be appropriate/recognisable experience at management level • Knowledge of the relevant legislative framework governing Nursing Education and Training, knowledge of labour issues related to nursing • People management skills and ability to work as part of a team • Policy development and analysis, research as well as understanding of current nursing education issues • Applied strategic thinking • Programme and project management skills • Communication and information management skills • Budget and financial management skills • Ability to work independently, and work irregular hours • A valid driver's license.

Duties: • Oversee the implementation of the Nursing Strategy for the North West Province • Manage the development, implementation, monitoring and evaluation of policies related to education and training of nurses • Monitor the development, implementation, and delivery of the curriculum • Facilitate quality of areas of students' placement for work integrated learning • Promote continuing professional development for nurse educators • Provide management support to the Multi-campus Principal North West College of Nursing • *Compile strategic, operational, quarterly, and annual reports in collaboration with the Director:* • Nursing Education and Training • Ensure sound financial management practices. Manage the placement of Community Service students in healthcare facilities.

Enquiries: Ms E Nkhumane, Tel. (018) 391 4284

Head of Department: Basic Programmes

Salary: R676 068.00 p.a (Plus benefits)

• **Ref No: K36557/16 • Centre: North West College of Nursing: Mafikeng Campus x1**

Requirements: • Basic qualification accredited with the SANC in terms of Government Notice 425 (diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse • Post basic qualification in Nursing Education and Nursing Administration registered with the South African Nursing Council • Master's Degree in Nursing • Shortlisted candidates will be required to submit current proof of registration with the South African Nursing Council (SANC) as a Professional Nurse • A minimum of 9 years appropriate/recognizable Nursing experience after registration as a Professional Nurse with the SANC in General Nursing • At least 5 years of the period referred to above must be appropriate recognizable/experience in Nursing Education after obtaining 1 year post-basic qualification • Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens • A valid driver's license • Be willing to travel extensively.

Duties: • Co-ordination and overall supervision of academic activities in the provision of education and training of student nurses for basic nursing programmes (R.171 and R.169) • Manage clinical learning exposure to students between campus and clinical areas • Develop and ensure implementation of quality assurance programme • Develop, Review and evaluate curriculum • Adhere to Nursing Education and training prescripts and other related legislative mandates • Management of Key Performance Area personnel in accordance with PMDS prescripts • Ensure that the academic activities comply with the relevant legislative framework • Oversee supervision of students • Participate in the development of the Strategic Plans of the College • Develop operational plans and budget for the programme.

Enquiries: Ms E Nkhumane, Tel. (018) 391 4284

NOTE: In line with the Employment Equity Plan of the Department of Health it is our intention to achieve equity in the workplace by offering opportunities for promotion and fair treatment through the elimination of unfair discrimination. People with disabilities are encouraged to apply. ♿

NOTE: Applications must be submitted on the new form Z83 (fully completed), obtainable from any Public Service Department or www.dpsa.gov.za and should be accompanied by a detailed Curriculum Vitae (CV). Only shortlisted candidates for the post will be required to submit certified documents. Shortlisted candidates will be required to submit a valid work permit for Non-South African Citizens.

Should you possess a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Failure to submit the requested documents will result in the application not being considered. All qualifications will be verified. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department.

Applicants must indicate the reference number of the post in their applications. Candidates requiring additional information regarding advertised posts should direct their enquiries to the relevant person as indicated in the advertisement. Applications received after the closing date will not be considered. Note: Short-listed candidates will be subjected to security clearance and reference checking. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification).

The Department reserves the right not to make appointments to the advertised posts. Failure to comply with the above requirements will result in the disqualification of the application. Receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

NB: Candidates should note the following information on the new Z83 application form:

Part A: All fields must be completed in full.

Part B: All fields must be completed in full except when:

- Passport number: South African applicants need not provide passport numbers.
- An applicant has responded "No" to the question "Are you conducting business with the State? or are you a Director of a Public or Private company conducting business with the State? If yes (provide the details)", then it is acceptable for an applicant to indicate not applicable or leave blank to the question, "in the event that you are employed in the Public Service, will you immediately relinquish such business interests?"

"If your profession or occupation requires official registration, provide date and particulars of registration". Some applicants may not be in possession of such therefore it is acceptable if left blank or if not applicable is indicated.

Part C: All fields must be completed.

Part D: All fields must be completed.

Part E, F & G: Noting that there is limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered.

Declaration must be completed and signed (including any attachments).

All posts attached to Ngaka Modiri Molema District Office must be forwarded to: Private Bag X 116, Mmabatho, 2735, Attention to: Ms N Motlhabane.

All posts attached to Joe Morolong Memorial Hospital must be forwarded to the Chief Executive Officer, Private Bag X04, Vryburg, 8600, Attention to: Mr MS Montshiwagae.

All posts attached to Matlosana Sub-District Office must be forwarded to Private Bag A2, Klerksdorp 2570, Attention to: Ms J Olivier.

<